



February 27, 2015

To: Executive Board

Subject: **Request for Proposals (RFP) - Environmental Consultant - Covina and West Covina Park & Ride Project**

Recommendation

Authorize the Executive Director to Issue RFP 15-044 seeking proposals to provide environmental consulting services as necessary in connection with the development of a proposed park & ride project or projects to be located in the Covina and West Covina area.

Analysis

Since the Covina and West Covina Park & Ride projects will be partially funded by federal grants, Foothill Transit must adhere to the requirements of the National Environmental Policy Act (NEPA) and prepare appropriate documentation in order to obtain environmental clearance from the Federal Transit Administration (FTA). Similarly, environmental reviews and the preparation of appropriate documentation will be required to comply with California Environmental Quality Act (CEQA).

Foothill Transit intends to contract with an environmental consultant or consultants who will be responsible for preparing appropriate environmental documents, including the completion of a traffic analysis to comply with NEPA and CEQA. The consultant will examine potential environmental impacts of the proposed project, and the potential level of the significance of the impacts before and after mitigation. The consultant will also identify the type of environmental clearance documentation required by the Federal and State statutes. The consultant, either directly or under a subcontract, will conduct a traffic analysis to determine what if any significant impacts will result from new traffic generated by the project or, if appropriate, recommend physical and/or operational improvements necessary to accommodate traffic impacts.

Budget Impact

The direct costs to initiate this RFP process are minimal and primarily require staff time. A recommendation for contract award will be presented to the Board at a future meeting.

Sincerely,


Sharlane R. Bailey
Director of Facilities


Doran J. Barnes
Executive Director